



Request for Quotation (RFQ) Veritas Netbackup Flex 5250

Global Information Systems

Issue Date: 28.10.2021

Closing Date and Time: 15.11.2021

IUCN Contact :

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PART 1 – INSTRUCTIONS TO PROPOSERS AND PROPOSAL CONDITIONS

1.1. About IUCN

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and non-governmental organisations with the knowledge and tools that enable human progress, economic development and nature conservation to take place together.

Headquartered in Switzerland, IUCN Secretariat comprises around 950 staff in more than 50 countries.

Created in 1948, IUCN is now the world's largest and most diverse environmental network, harnessing the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore ecosystems and improve people's well-being.

www.iucn.org

<https://twitter.com/IUCN/>

1.2. Summary of the Requirement

IUCN invites you to submit a Proposal for the replacement of the actual Storage Area Network – Veritas Netbackup Flex 5250 in our Data Centre. The detailed description of the requirement can be found in Part 2 of this RFQ.

1.3. The procurement process

The following key dates apply to this RFQ:

RFQ Issue Date	28.10.2021
RFQ Closing Date and Time	15.11.2021
Estimated Contract Award Date	01.12.2021

1.4. Conditions

IUCN is not bound in any way to enter into any contractual or other arrangement with any proposer as a result of issuing this RFQ. IUCN is under no obligation to accept the lowest priced proposal or any proposal. IUCN reserves the right to terminate the procurement process at any time prior to contract award. By participating in this RFQ, proposers accept the conditions set out in this RFQ.

Proposers must sign the “Proposer’s Declaration” and include it in their Proposal.

1.5. Queries and questions during the RFQ period

Proposers are to direct any queries and questions regarding the RFQ to the above IUCN contact. No other IUCN personnel are to be contacted in relation to this RFQ.

Proposers may submit their queries no later than **10.11.2021**

As far as possible, IUCN will issue the responses to any questions, suitably anonymised, to all proposers. If you consider the content of your question confidential, you must state this at the time the question is posed.

1.6. Amendments to RFQ documents

IUCN may amend the RFQ documents by issuing notices to that effect to all proposers and may extend the RFQ closing date and time if deemed appropriate.

1.7. Proposal lodgement methods and requirements

(sending:)

Proposers must submit their proposal to IUCN no later than 13:00 (CEST) on the 15.11.2021 by email to: RFQBackup@iucn.org . The email subject heading of the email shall be **“RFQ Netbackup”** electronic copies are to be submitted in .PDF and native (e.g. MS Word) format. Proposers may submit multiple emails (suitably annotated – e.g. Email 1 of 3) if attached files are deemed too large to suit a single email transmission.

IMPORTANT: Submitted documents must be password-protected so that they cannot be opened and read before the submission deadline. Please use the same password for all submitted documents. After the deadline has passed and no later than **17:00 (CEST) on 15.11.2021** please send the relevant password to the same email address as used for submitting your proposal. This will ensure a secure bid submission and opening process. Please **DO NOT** email the password before the deadline for proposal submission.

Proposals must be prepared in English and in the format stated in Part 3 of this RFQ.

1.8. Late and Incomplete Proposals

Any proposal received by IUCN later than the stipulated RFQ closing date and time, and any proposal that is incomplete, will not be considered. There will be no allowance made by IUCN for any delays in transmission of the proposal from proposer to IUCN.

1.9. Withdrawals and Changes to the Proposal

Proposals may be withdrawn or changed at any time prior to the RFQ closing date and time by written notice to the IUCN contact. No changes or withdrawals will be accepted after the RFQ closing date and time.

1.10. Validity of Proposals

Proposals submitted in response to this RFQ are to remain valid for a period of 90 calendar days from the RFQ closing date.

1.11. Evaluation of Proposals

The evaluation of proposals shall be carried out exclusively with regards to the evaluation criteria and their relative weights specified in part 3 of this RFQ.

PART 2 – THE REQUIREMENT

2.1 Introduction

Goals and Objectives

The current project goal is to change our Actual Veritas Netbackup Appliance hardware infrastructure (the current hardware is reaching its end of life) keeping the same Appliance manufacturer in the Data Centre here in our Gland headquarters.

IUCN Global Information Systems Group has acquired over the last 7 years the internal knowledge and skills to work with the technology from this provider. Continuing with Veritas Netbackup as our backup solution will ensure that we capitalize on our internal capabilities and avoid the need to perform a costly transition to a new technology and ensure that we will have a smooth and easy migration.

2.2 IUCN Infrastructure

Technical Requirements:

Option 1:

- **1x** Netbackup Flex Appliance 5250 (101TB)
- Maintenance hardware included – 60 months.
- Subscription Netbackup Flex Appliance – 60 months

Option 2:

- **2x** Netbackup Flex Appliances 5250 (both with 101TB)
- Maintenance hardware included – 60 months.
- Subscription Netbackup Flex Appliance – 60 months

Support Requirements

ONPREM STD SUB + ESS MAINT LIC INITIAL 60 months Service Period Duration

Delivery before the end of the year 2021.

PART 3 – THE EVALUATION MODEL

3.1 Proposal evaluation

The contract will be awarded to the proposal, which fully complies with the requirements stated in 2.2 above and has obtained the highest total score in accordance with the table below, provided the cost is within the available budget for this project.

The financial evaluation will be based upon the full fixed price for the **NetBackup Appliance** as defined by the proposer in their proposal (the bid price).

Financial scores will be calculated by dividing the lowest bid price value by each bid's price value, and this value turned into a Price score. Thus: bid's Price score = (lowest bid value / bid's value)

Price of Product	0-85pts
Time to delivery	0-15pts

PART 4 – INFORMATION TO BE PROVIDED BY PROPOSERS

By participating in this RFQ, proposers are indicating their acceptance to be bound by the conditions set out in this RFQ.

This section details all the information proposers are required to provide to IUCN. Submitted information will be used in the evaluation of proposals. Proposers are discouraged from sending additional information, such as sales brochures, that are not specifically requested.

Each of the following must be submitted as a separate document, and will be evaluated separately.

4.1. Declaration

Please read and sign the Declaration in **Annex 1** and include this in your proposal.

4.2. Technical information/Service Proposal

Please provide brief answers to the below questions about your technical and/or professional ability.

- i. Provide a case study for a relevant/similar project your company was directly involved. It can be an attached document or URL to an online document/web page.
- ii. Provide a description of the portal services, options and functionalities that will be made available to us.

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Additionally, proposers are required to submit the following details:

- **Website** of the proposer.
- **Project portfolio** –
- **Additional services** –
- **Optional services** – details of optional related services that the proposer considers would help further improve the IUCN relationship with its constituents. Please note that these will not form part of the evaluation of proposals and will only be used in the final contract negotiations with the selected proposer.

4.3. Pricing information

Prices include all costs (costs breakdown)

Submitted rates and prices are deemed to include all costs, insurances, taxes, fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Requirement. Any charge not stated in the proposal as being additional, will not be allowed as a charge against any transaction under any resultant contract.

Applicable Goods and Services Taxes

Proposal rates and prices shall be exclusive of Value Added Tax (VAT=0%).

Currency of proposed rates and prices

Unless otherwise indicated, all rates and prices submitted by proposers shall be in Swiss Francs [CHF].

Rates and Prices

PART 5 – DEFINITIONS

For the purposes of this Request for Proposal (RFQ) the following definitions apply:

Contract	Means any contract or other legal commitment that results from this Request for Proposals.
Contractor	Means the entity that forms a Contract with IUCN for provision of the Requirement.
Instructions	Means the instructions and conditions set out in Part 1 of this Request for Proposals.
IUCN	Means IUCN, International Union for Conservation of Nature and Natural Resources.
IUCN Contact	Means the person IUCN has nominated to be used exclusively for contact regarding this Request for Proposals and the Contract.
Proposal	Means a written offer submitted in response to this Request for Proposals.
Proposer	Means an entity that submits, or is invited to submit, a Proposal in response to this Request for Proposals.
Requirement	Means the supply to be made by the Contractor to IUCN in accordance with Part 2 of the RFQ.
RFQ	Request for Quotation