

Annex IV: Abbreviated Occupational Health and Safety Plan

OHS Plan – MINOR CONSTRUCTION ACTIVITIES

This Health & Safety Plan for Minor Construction Activities is intended for minor construction activities in EbA grantee projects. This document must be reviewed if the scope of work or nature of site hazards changes and updated as warranted. All on-site personnel must be appropriately trained and qualified for the planned scope of work to be performed.

Project name			
Site location / address			
Works to be implemented by (e.g. company, person)			
Describe the scope of work (e.g. installation of toilets, shelter, benches etc.)			
Person in charge at construction location		Phone / contact details	
Expected start date		Expected end date	

Need for Personal Protective Equipment? No <input type="checkbox"/> Yes <input type="checkbox"/> <i>(if yes, tick applicable boxes on the right)</i>	Personal Protective Equipment:		
	<input type="checkbox"/> Safety shoes	<input type="checkbox"/> Hard hat	<input type="checkbox"/> Safety glasses
	<input type="checkbox"/> Hearing protection	<input type="checkbox"/> High visibility vest	<input type="checkbox"/> Long sleeve shirt & long pants
	<input type="checkbox"/> Respiratory protection	<input type="checkbox"/> Other (specify):	

Anticipated activities	Mitigation Measures
<input type="checkbox"/> Working on water bodies	<ul style="list-style-type: none"> • Wear suitable footwear for shore areas (waders / rubber boots) • Prior to wading through the water, the depth and condition of the body of water must be checked • Keep away from water in severe weather (lightning) • Use a life jacket for working on water depth of more than 40 cm. • Always work in pairs, with one person not in the water.

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<input type="checkbox"/> Lifting / carrying heavy loads	<ul style="list-style-type: none"> • Use of suitable carrying aids (e.g. crane, trolleys) • Get help if odd shaped objects or heavy objects of more than 15kg have to be lifted • Ensure that the transport containers are not too full / heavily loaded • Bend and lift from the arms / legs, not from the back • If possible, use electrically operated tools instead of manual tools • As far as possible, ensure regular changes of activity or movement. • Wear gloves
<input type="checkbox"/> Work in areas with danger of falling (e.g. roofs, ladders, ditches)	<ul style="list-style-type: none"> • When ascending / descending ladders, contact the ladder at three points at all times • Use approved and tested ladders in accordance with CE standards • Ensure that steps, ladder rungs and shoes are not slippery • Do not work on the top rungs of the ladder • Make sure, that the ladder extends at least 1 m above the upper bearing point • If necessary, a second person must hold the ladder down. Alternatively, secure the top edge of the ladder. • Ensure that the ladder is secure. • Do not come closer than 2 m to the unsecured roof edge and crest edges. • If the stability of a roof is unclear - never step on it!
<input type="checkbox"/> Others:	<p><i>Prepare Risk Assessment</i></p>