



Terms and conditions for events at the IUCN Pavilion

1. Cancellation Policy:

Event proposers/organizers are urged to promptly inform the [COP28 Pavilion Support Team](#) in the event of a cancellation. Please note that any financial commitments entered into before the cancellation shall be covered by the event proponent.

2. Changes to your event title or abstract:

IUCN will be using the material that you submitted in promotional material about the IUCN pavilion. If the event title or event abstract changes, please inform IUCN promptly by emailing the [COP28 Pavilion Support Team to ensure we disseminate the most correct information.](#)

3. Developing a high-quality program:

IUCN may suggest changes to your event to increase its impact and the overall coherence of the program of events at the IUCN pavilion. The event space is provided to you on the understanding that you will cooperate as much as possible with IUCN on such requests.

4. Promoting your event:

IUCN will promote the pavilion and its program of events through all IUCN communication channels. However, it is important that you also promote your event through your networks and those of the speakers in your event. There will be numerous events happening throughout the blue zone at COP28 at any one time and all will be competing for people's attention. Two weeks before COP28, we will provide you with a template to promote your event.

5. Accreditation for the blue zone:

Given the restricted number of badges that the UNFCCC issues to observer organizations (including IUCN), all speakers, organizers and participants will need to arrange their own access badges to the blue zone of COP28. IUCN will not be able to provide these. Acceptance of your event does not include a badge.

6. Schedule Changes:

Should you absolutely need to make changes to the date and time of your allocated slot in the program, we request that you communicate to the [COP28 Pavilion Support Team](#). In which case, we will connect you to other event organizers (of your interest) to arrange a possible swap. Please note that we do not guarantee that the requested change can be accommodated.

7. Catering and Interpretation Services:

We highly encourage event organizers to arrange for interpretation and catering services at their own expense. Once you confirm your acceptance of the offer of an event space at the IUCN

pavilion, we will provide you with detailed information on available catering and interpretation services.

8. Multilingual Events:

For events scheduled to be conducted in French or Spanish, please ensure that English interpretation is made available to accommodate a diverse audience.

9. Sustainability Requirements:

Each event is required to align with the [COP28 Sustainability Policy](#), ensuring that it is environmentally friendly and sustainable.

10. Inclusivity and Gender Balance:

IUCN encourages event organizers to prioritize gender balance and youth representation in their panel discussions. Event organisers are requested to adhere to the [IUCN Gender Strategy for Events](#) to promote diversity and inclusivity.

11. Anti-Harassment Policy:

IUCN maintains a strict anti-harassment policy, which includes protections against bullying and sexual harassment during events. Unwelcome comments, gestures, actions, suggestions, symbols, and physical contact will not be tolerated. For detailed information, please refer to the [anti-harassment policy, including bullying and sexual harassment for events](#).

12. Photographic and Video Consent:

By attending or hosting an event at COP28, all participants, including panelists and attendees, are kindly requested to provide consent for the UAE COP28 organizer to capture their photographic and video images for promotional and advertising purposes. It is essential that event organizers clearly communicate this consent request to their panelists.

Please be aware that unforeseen last-minute changes to pavilion access can occur at COPs due to security protocols or decisions made by the UNFCCC or UAE COP28 Presidency. While IUCN will strive to communicate such changes as promptly as possible, we cannot be held responsible for them.

We appreciate your understanding and adherence to these terms and conditions to ensure the success and inclusivity of events during COP28. If you have any questions or require further clarification, please do not hesitate to reach out to our team. Your cooperation is valued in creating a safe and sustainable environment for all participants.

We wish you a successful event in the IUCN Pavilion at COP28

Kind regards
COP28 Pavilion Support Team

I confirm that I have read and accept these terms and conditions for holding an event at the IUCN pavilion at COP28.

Name:

Date:

Signature: