

Animal Biobanking for Conservation Specialist Group



Oliver A. Ryder, Chair

Boripat Siriaroonrat, Co-Chair

The Animal Biobanking for Conservation Specialist Group (ABC SG), of the International Union for Conservation of Nature's (IUCN) Species Survival Commission (SSC), is searching for a part-time Communications and Administration Coordinator to participate in organization and administration of the Specialist Group's activities under direction of the Chair.

Launched in June of 2022, the ABC SG seeks to become a global network to share information and expertise to establish facilities to preserve viable cells and tissues for biodiversity characterization and conservation.

The successful applicant will join the SG Co-Chairs in developing the global network and will contribute to the strategic growth of the SG in its multidisciplinary and global context. The person filling this position will assist with the development and implementation of ABC SG's communications, within the SG and externally, taking on a primary role in ABC SG's member communications; report-writing and publications; social media, email, and website management; and, communications support. The position may involve some domestic and international travel.

Essential for the role:

- Bachelor's degree, or higher, in Communications, Marketing, English or other relevant qualification(s)
- Proficiency with Microsoft Office and desire and aptitude to learn design and publishing software programs.
- Excellent verbal and written communication skills
- Ability to work independently and collaboratively and prioritize tasks as necessary
- Ability to maintain the confidentiality of privileged information is essential
- Highly organized and self-motivated
- Interest in endangered species conservation
- Cheerful and professional
- Experience or ability to interact effectively with a diverse, multicultural audience

The person filling this position will normally work remotely with the Chair in the Pacific Time Zone (UTC-8) and with the Co-Chair in the ITC Time Zone (UTC+7).

Interested in applying?

Please send the following materials to khasegawa@sdzwa.org

- A cover letter;
- Your curriculum vitae (CV); and
- A document, in English, of which you are the main author, that demonstrates your writing skills.