

State Of Nature In The Western Balkans - Biodiversity Conservation Report.

Request for Proposal (RfP) Reference: IUCN-25-07-P04286-1

Asked Questions and Answers

No	Category	Question	Answer
1	Budget Scope	Is the project for one Western Balkan Country or is the amount planned for all Western Balkan Countries	The report should cover all 6WB countries - Albania, Bosnia and Herzegovina, Kosovo, Montenegro, North Macedonia, and Serbia
2	Technical Proposal	A company that expresses interest, what should be the qualification of the staff, the profile of each member and how many should they be in number? (since a general one is given in the ToR).	There are no specific requirements for the number of employees, the requirement is the sufficient expertise, as described in RfP. IUCN will evaluate Technical Proposals with regards to each of the RfP criteria and their relative importance. You should also specify the scope of work that each team member will be responsible for. Please refer to clause 4.4 of the RfP.
3	Eligibility and Technical Requirements	IUCN has set a deadline of 5 months from the conclusion of the contract to carry out the study. During this period, how much time will be spent by each staff member? Here we have in mind that an expert should be 5 months for the project design and the salary of an expert is many times greater than the total planning.	These are the internal procedures of the applicant, IUCN doesn't regulate or mean to regulate the applicant experts' engagement. Instead, IUCN is aiming to check the deliverables and their quality against the ToR requirements. The expert's engagement can be negotiated with IUCN at the first step (preparation of a detailed workplan and a timeline), if applicant's procurement planning procedures allow.
4	Eligibility and Technical Requirements	According to the ToR, 4-5 experts from different fields are required such as biodiversity expert, environment expert and environmental policies expert, socio-ecological expert, natural resource management expert, approximately 5 or more experts. Has the work of the experts been planned and calculated in time and date for this project?	The assumption made is correct, single expert can barely fulfil the task, we encourage applicants to engage the sufficient number of experts in different topics to cover ToR requirements. The work of the experts should be planned within the timeframe provide in ToR and funded by applicant under the budget provided there.
5	General Information	How many meetings should be held and how will these meetings be organized with experts and the meeting location? Since the ToR and Request for Proposal state the entire Western Balkans?	The exact number of the meetings, as well as the meetings' locations are not specified in the ToR. The reasonable amount and the methods of SHs consultations are developed by the applicant and are agreed with IUCN upon the start of the procurement as stated in the ToR.