



Request for Proposals (RfP)

IUCN Asia Regional Office, Science and Strategy Group, Coastal and Marine

RfP Reference: IUCN-25-11-P04740-1

Welcome to this Procurement by IUCN. You are hereby invited to submit a Proposal.

1. REQUIREMENTS

- 1.1. A detailed description of the services and/or goods to be provided can be found in Attachment 1.

2. CONTACT DETAILS

- 2.1. Please address your proposal and all correspondence and questions to the IUCN Contact:

IUCN Contact: Mr. Nattanpong Kasemsanta, Administration Associate, Science and Strategy Group, IUCN Asia Re. Email: nattanpong.kasemsanta@iucn.org

3. PROCUREMENT TIMETABLE

- 3.1. This timetable is indicative and may be changed by IUCN at any time. If IUCN decides that changes to any of the deadlines are necessary, we will publish this on our website and contact you directly if you have indicated your interest in this procurement (see Section 3.2).

DATE	ACTIVITY
24 November 2025	Publication of the Request for Proposals
30 November 2025	Deadline for submission of Proposals to IUCN (" Submission Deadline ")
8 December 2025	Planned date for contract award
15 December 2025	Expected contract start date

- 3.2. Please email the IUCN contact to express your interest and submitting a Proposal by the deadline stated above. This will help IUCN to keep you updated regarding the procurement.

3.2.1 Your Proposal must consist of the following:

- Proposals must be prepared in English
- Your up-to-date CV and/or work portfolio
- Proposal rates and prices shall be exclusive of Value Added Tax and must be in USD
- Submitted rates and prices are deemed to include all costs, insurances, taxes (except VAT), fees, expenses, liabilities, obligations, risk and other things necessary for the performance of the Terms of Reference or Specification of Requirements.

4. CONFIDENTIALITY AND DATA PROTECTION

- 4.1. IUCN follows the European Union's General Data Protection Regulation (GDPR). The information you submit to IUCN as part of this procurement will be treated as confidential and shared only as required to evaluate your proposal in line with the procedure explained in this RfP, and for the maintenance of a clear audit trail. For audit purposes, IUCN is required to

retain your proposal in its entirety for 10 years and make this available to internal and external auditors and donors as and when requested.

5. ABOUT IUCN

IUCN is a membership Union uniquely composed of both government and civil society organisations. It provides public, private and non-governmental organisations with the knowledge and tools that enable human progress, economic development and nature conservation to take place together.

Headquartered in Switzerland, IUCN Secretariat comprises around 1,000 staff with offices in more than 50 countries.

Created in 1948, IUCN is now the world's largest and most diverse environmental network, harnessing the knowledge, resources and reach of more than 1,300 Member organisations and some 10,000 experts. It is a leading provider of conservation data, assessments and analysis. Its broad membership enables IUCN to fill the role of incubator and trusted repository of best practices, tools and international standards.

IUCN provides a neutral space in which diverse stakeholders including governments, NGOs, scientists, businesses, local communities, indigenous peoples organisations and others can work together to forge and implement solutions to environmental challenges and achieve sustainable development.

Working with many partners and supporters, IUCN implements a large and diverse portfolio of conservation projects worldwide. Combining the latest science with the traditional knowledge of local communities, these projects work to reverse habitat loss, restore ecosystems and improve people's well-being.

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6. ATTACHMENTS

Attachment 1 *Specification of Requirements / Terms of Reference*

Attachment 2 Contract Template