

BIOPAMA – WESTERN AND CENTRAL AFRICA CAPACITY BUILDING PROGRAMME ACTION PLAN

BACKGROUND

Launched by the European Commission in July 2011, the Biodiversity and Protected Areas Management (BIOPAMA) programme is funded through Africa, the Caribbean and Pacific (ACP) countries from the 10th European Development Fund (EDF). The four-year Programme is being implemented jointly by IUCN, the Joint Research Centre of the European Commission (JRC) and the ABS Capacity Development Initiative (through the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ)). The project aims to assist countries in developing a framework for improving technical and institutional approaches to conserve biodiversity, particularly in protected areas, through regional cooperation and capacity building activities. To achieve this aim, the BIOPAMA project proposes to establish in each ACP region, a series of interlinked, but regionally centered, Observatories for Biodiversity and Protected Areas Management. Each Observatory will host a node for a Regional Reference Information System (RRIS), which will work as a platform to facilitate exchange of data/information, as well as to facilitate the planning and implementation of relevant capacity building initiatives for the region among decision makers and managers of protected areas (including MPAs).

The overall theme for the Capacity Building Programme for the WCA region will be established based on previous and coming consultations, on partner's needs and capacity as well as on the rationalization of the resources.

The IUCN Western and Central Africa Regional Office (PACO) is currently seeking a qualified consultant to develop an Action Plan for the Capacity Building Programme to be implemented in the Region under the BIOPAMA project. The Action Plan will include: identified priorities, a workplan and draft for a Capacity Building strategy for the region in relations to BIOPAMA's activities.

TERMS OF REFERENCE

The consultant should have demonstrable experience in designing and developing capacity building programmes and actions plans. Experience with developing content for individual capacity building activities is an added advantage. The consultant should have a good understanding of the various modalities that can be used for building capacity and raising awareness at various levels including policy-making levels (including the use of decision support tools). The consultant should have a good understanding of the threats facing protected areas and biodiversity in Africa, the functioning of Protected Areas, the various levels of decision-making that impact on them (local, national, regional, global) and key data and information needed for decision making as well as to achieve a positive interface between PAs and other sector. A broad overview of existing capacity development initiatives relevant to Protected Areas, at all levels (local, national, regional and global) and a wide knowledge of, and links with, relevant training institutions/specific courses in the region and internationally is an advantage.

Working in close liaison with the IUCN PACO BIOPAMA implementation team, the consultant will:

1. Assess all relevant documentation available to date on deliberations about the priorities for

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- the Capacity Building Programme (CBP) for BIOPAMA (these will be made available by IUCN and will include e.g. the regional capacity building assessment, the workshop report, rationale for IUCN capacity building prioritization for BIOPAMA and priorities set in the national PoWPA plans and WCC documents);
2. Interview all relevant project partners (including the JRC and relevant WCPA experts working in the WCPA Capacity Building Theme) and key stakeholders to solicit suggestions and input for the CBP based on the overarching theme of protected area-land/resource use conflict (see rationale for IUCN capacity building prioritization for BIOPAMA);
 3. Propose an optimal structure for the CBP in relation to the predefined deliverables laid out in the BIOPAMA work plan and within the respective budget allocations
 4. Identify the main institutions/ courses/ partners (including regional training institutions and those specialized in data and information management) that the CBP should engage with to assist with implementation and liaise with them as needed for the development of the action plan and to define specific content for individual actions
 5. Develop an Action Plan for three years for the implementation of the CBP that ensures that all deliverables outlined in the BIOPAMA workplan are met.
 6. Outline content for specific pro-active capacity interventions included in the Action Plan.

DELIVERABLES

The consultant is expected to deliver: A detailed CBP Action Plan (including suggested timetable, budget, methods and target audience(s)) and content outline for pro-active capacity interventions implemented through BIOPAMA.

CONSULTANCY MANAGEMENT

- The consultant will be technically supervised by IUCN (specifically by the Protected Areas programme) and must communicate on all technical and policy matters with IUCN;
- IUCN staff will be available to answer specific questions in relation to the Terms of Reference for the Capacity Building Programme throughout the consultancy;
- All contractual arrangements will be managed by IUCN.

REPORTING

- The consultant should submit a draft for the CBP structure in electronic format (WORD document or similar editable format) to IUCN based on initial assessments and interviews and await approval (to be provided within one (1) week of submission) of this structure before commencing with the development of the Action Plan;
- The consultant should submit a first draft Action Plan in electronic format (WORD or EXCEL document) to IUCN, addressing all the points outlined in these Terms of Reference. This should also include content outlines for pro-active interventions outlined in the Action Plan;
- IUCN will share the report with key partners to elicit views and will provide their feedback to the consultant within two (2) weeks;
- The consultant will gather all feedback and ensure that it is accommodated in the final Action Plan;
- The final Action Plan will be submitted to IUCN within two (2) weeks of receiving the

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- feedback;
- The final Action Plan (including content for pro-active components) must be approved by IUCN before final payment is made;

ESTIMATED SCHEDULE

Date of delivery of draft for CBP structure: latest one month after final signature of consultancy agreement (estimated: **21 March 2014**); approval within one (1) week after submission (estimated: 28 March 2014)

Date of delivery of draft Action Plan (including content for pro-active components): two (2) weeks after receipt of approval of CBP structure (estimated: **11 April 2014**)

Date of delivery of final Action Plan (including content for pro-active components): two (2) weeks after receipt of final comments on the draft submitted (estimated: **9 May 2014**)

COSTS

The consultant will receive an agreed fee from IUCN as stipulated in the consultancy agreement; Only expenses agreed in advance and included in the budget appended to the agreement (including communication costs) will be reimbursed by IUCN.

Applications should include a CV (including contact details of two previous clients that can be contacted for references) and a motivation letter including the proposed timelines and methods for the consultancy and estimated costs. The budget should be submitted in local currency and EUR. These documents should be sent to sebastien.regnaut@iucn.org. Closing date of all applications is Friday, 21 February 2014.

IUCN is an equal opportunity employer. Qualified women and members of ethnic minorities or disadvantaged groups are encouraged to apply.

Any further questions should be addressed to:

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